

CHEVERELL MAGNA PARISH COUNCIL

MINUTES OF THE MEETING OF CHEVERELL MAGNA PARISH COUNCIL HELD ON Monday 2nd December 2019 AT THE PAVILION, WITCHCOMBE CLOSE, GREAT CHEVERELL

Minute No.	Item	Action
121/19	Councillors in Attendance A.Alexander, K. Porter, P. Cadwgan, B. Morillo Hall, S. Pearce Cllr. R. Gamble, Wiltshire Council	
122/19	Public in Attendance: None	
123/19	Apologies for Absence: Cllr. N Bland Cllr. R Hayward Mr D Read (VPRA)	
124/19	Open Forum: No	
125/19	Disclosures of Interest No Disclosures of Interest were received	
126/19	Minutes of the Meeting held on 4th November 2019 <i>Agreed</i> unanimously without amendment. Signed off by the Vice Chair for Public Display.	Clerk
127/19	Report by Cllr. R. Gamble, Wiltshire Council a) .CATG Meeting held on 5 th November 2019 - Cllr. Gamble informed Council that it had been suggested at the CATG meeting that a formal assessment of potential solutions could be made. The Parish Council would be requested to pay a sum of £2k as a contribution towards the whole cost. Council made comment that this sum was not affordable as it represented a significant proportion of the Precept and many core services that the Council currently provided for Parishioners would have to stop to pay for this Assessment. Cllr. Gamble advised that he would return to CATG and inform them of this response. b) B3098 and High Sided Vehicles and Lorries through Great Cheverell. Cllr. Gamble said that the problem with all of these issues was that there was no simple solution which would solve them. It was a bigger and wider issue and could not be dealt with in isolation. Nevertheless, he would continue to work with the various parties towards finding a solution that would give relief to the problems being experienced.	

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	c) Area Board meeting - He informed Council that there had been no mention of a proposed Health Centre at the meeting. With a General Election now having been called, 'purdah' had been imposed and affected various topics for discussion.	
128/19	Wiltshire Police Council noted the Police Report	
129/19	<p>Clerk's Report</p> <p>1 Risk Management: Risk Management Register - added item: Data Protection. Council unanimously agreed that the updated Risk Register reflected its' deliberations of the previous Council meeting and that it should now appear on the website.</p> <p>2 Working Party on Data Protection (WPDP): The Clerk and Cllr. Cadwgan informed Council that the first meeting of the WPDP had taken place and had agreed that a Data Processing Impact Assessment (DPIA) was needed as the first step in formulating a plan regarding the processing of data from any surveillance cameras and, additionally, any other capture and processing of individuals personal data. It had become apparent that this whole process was going to take longer than had been initially anticipated. Cllr. Bland was, in the first instance, going to produce a DPIA and would meet again when all parties could find a mutually suitable date to further progress matters. Council noted this report.</p> <p>3 Working Party on Budget (WPB): The Clerk and Cllr. Porter informed Council that the first meeting of the (WPB) had taken place to review the draft budget and consider other options for Council debate. The Clerk had been requested to produce a number of 'what if' scenarios to support Council in its' deliberations which would be produced in the Finance section of the meeting. Council noted this report.</p> <p>4 Unity Bank: The Clerk advised that Unity Bank had changed its' requirements with regard to telephone banking. It now required Council to move to Internet Banking. Council discussed the practicalities of this proposal and were concerned with ensuring that the Financial Regulations continued to be met. Council agreed methods to do this with the Clerk and resolved to move to Internet Banking as soon as possible and that the Clerk should progress this.</p> <p>5 Wiltshire Housing Site Allocations Plan: Cllr. Alexander reported to Council that there was no major plan for the Parish. Devizes and surrounding villages were not getting a huge amount of housing. He suggested that Council might consider producing a Neighbourhood Plan (also known as a Village Plan). The advantage of having a Neighbourhood plan would be that, should any housing be proposed for the Parish, Council could have more influence over its' type and siting if such a plan existed. It wasn't a quick project to produce such a plan, however. There would be a need to integrate with other bodies and to engage and communicate with Parishioners to understand and promote what was wanted by the Community. Council noted the report and agreed to defer further consideration of this item until February 2020.</p>	<p>Clerk</p> <p>Cllrs. Bland and Cadwgan; Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Alexander</p>

	<p>6 Planning:</p> <p>a) Overage, 1 Witchcombe Close, Great Cheverell: The Clerk advised Council that she was waiting for advice from the NALC legal team on this matter and would report to Council once she had received this. Council noted this report.</p> <p>b) 85 High Street, Great Cheverell: A response from the Planning Enforcement Officer had been received today. He had reported that there was an application that had recently been received although there was a delay in processing this. However, his advice was that the hoarding which had recently been erected was to protect the site from intrusion. Council noted this report.</p> <p>7 Community Asset Transfer: The Clerk informed Council that there was no further news on this matter. Council requested the Clerk ask Cllr. Gamble to further investigate this matter with Wiltshire Council</p> <p>8 Pavilion Trust: The Clerk informed Council that there was no further news on this matter. She informed Council that she would contact the Trust to see what else was needed to progress the matter. Council noted this report.</p> <p>9 WALC/SSAFA: 75th Anniversary of VE Day. Cllr. Alexander suggested that he could see if Parishioners and Forces Veterans would form a working party to organise these celebrations for the Community. Cllrs. Alexander and Porter agreed to engage with their contacts in the Forces communities to see what support might be available.</p> <p>10 Gullies and Sewers: The Clerk advised that she had contacted Wiltshiresewers to advise on work to be done. Council noted this report.</p> <p>11 Hedges and Footpaths: Cllr. Porter told Council that she had been asked by a parishioner to report that a fence had fallen onto the footpath in the area of Weavers Mead. This was causing a hazard to animals and children as it was a barbed wire fence. Cllr. Alexander agreed to inspect the area and attempt to repair the fence.</p> <p>12 New Clerk: Employment matters are strictly confidential therefore the discussion is not available to the public.</p> <p>13 Donation Request: Council agreed to a donation request from Devizes and District Link. They resolved to donate £50 to the organisation.</p> <p>14 Working Party Terms of Reference: The Clerk advised Council that she had drafted a 'template' for adapting to any Working Parties as appropriate. Council advised that it was content with the template document and that the Clerk should adapt for the Working Party for Data Protection and brought back to Council for final agreement.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllrs; Alexander and Porter</p> <p>Cllr. Alexander</p> <p>Clerk</p> <p>Clerk</p>
130/19	<p>Finance:</p> <p>1 Council noted the current balances, and projected outturns for 2018/19 (final) and 2019/20.</p> <p>2 The following payments were approved:</p> <p>a) Clerk's Salary (September, October, November & December 2019)</p> <p>b) £28.00 Ringstones Media</p>	

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	<p>c) £84.99 Cllr Hayward (Best Buy Mowers - Lawnmower Deck Belt) d) £118.80 Mrs J. Sargent (ILCA - initial online course of training) e) £114.00 Mrs J. Sargent (SLCC - Membership of for Clerk)</p> <p>(First item, payment is made by cheque; other items are by due invoice)</p> <p>3. Variances to the 2019/20 approved budgets were <i>noted</i> by Council.</p> <p>4. Cllr. Porter <i>advised</i> Council that she had undertaken a FR2.2 check and that she was content that all was in order. Council <i>noted</i> her report.</p> <p>5. Draft Budget 2020/21- Version 3.</p> <p>The Clerk <i>presented</i> to Council the 3rd Draft of the Budget for 2020-21. Council <i>discussed</i> the documents and <i>approved</i> and <i>agreed</i> to adopt Budget Scenario 3g. Council <i>noted</i> that the Tax Base was anticipated by Wiltshire Council to be 245.98 for Band D. Council <i>Approved</i> and <i>Agreed</i> the Draft Budget 2020/21 Version 3g for presentation to Wiltshire Council.</p>	<p>Clerk</p> <p>Clerk</p>
131/19	<p>Standing Reports</p> <ul style="list-style-type: none"> • Pavilion Hearing Loop: The Clerk informed Council that she was waiting for further information from The Pavilion Trust and this matter was continuing to be progressed. Council <i>noted</i> the report. • Defibrillator: Cllr. Pearce <i>agreed</i> to progress the installation of the Defibrillator without delay. • There was no further information on any other standing report responsibility which had not already arisen in other parts of the Council meeting. 	<p>Clerk</p> <p>Cllr. Pearce.</p>
<p>The meeting closed at 9.35pm.</p>		

NEXT MEETINGS:

Monday 6th January 2020, 7.30pm
Monday 3rd February 2020, 7.30pm
Monday 2nd March 2020, 7.30pm

At The Pavilion, Witchcombe Close

**FOR MORE INFORMATION, PLEASE SEE THE COUNCIL'S WEBSITE AT
www.greatcheverell.org**